

New Kingstown Fire Company

277 North Locust Point Road
Mechanicsburg, PA 17050
www.newkingstownfire.com

APPLICATION FOR MEMBERSHIP

Name: _____ Date of Birth: _____

Home Phone: _____ Cell Phone: _____

E-mail address: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Please explain why you are interested in becoming a member of the New Kingstown Fire Company:

Applying for: (check one)

Regular Membership - (Age 18 & over) **Clearances required**

Junior Membership - (Age 14-17) **Work permit required**

School Attending: _____ Grade: _____ Instruction: Face-to-face Virtual

Current Employer: _____ Occupation: _____

Work Address: _____ Phone: _____

Supervisor name: _____ May we contact your employer? _____

Have you been a member of another Fire Company? _____ **If yes, please complete the following:**

Company Name	Address	Phone no.	Chief name

Veteran (Y/N) ____

Please list any training in the fields of fire, rescue, or EMS that you have successfully completed and you feel would be helpful. You may attach a copy of the certificate received to this application:

Do you have any special qualifications or other experience not covered elsewhere in this application (technical or trade skills) or other information you feel may be important?

References: List the name, address, phone number and e-mail of **three** persons who are NOT related to you and are NOT a member of the New Kingstown Fire Company who know your qualifications and your character. You may also attach written references.

Name	Address	Phone	E-mail

Name of NKFC member recommending you as an applicant: _____

Printed Name & Signature of Parent / Guardian: _____
 (For applicants 17 years of age and under)

Parent / Guardian Phone #: _____ Parent / Guardian E-mail Address: _____

By placing my signature on this application, I certify that these statements are true and correct and I willfully submit to a background check. This application is accompanied by a non-refundable \$10 CASH membership application fee. I have also attached a copy of the PA State Police Criminal Background certificate, Child Abuse History Clearance and FBI Fingerprint Clearance or Affidavit (18 years of age +). If applying for Junior Membership, all applicants must attach a copy of the proper work permit available from the School District.

Applicant Signature: _____ Date: _____

The New Kingstown Fire Company is a non-profit, volunteer organization that does not discriminate on the basis of race, creed, religion, sex, age, or national origin. This organization does reserve the right to reject any applicant based on criminal history, previous misconduct in another organization, falsification of information, or not fully completing this application.

FOR OFFICE USE – DO NOT WRITE BELOW THIS LINE

Date Read/Presented: _____ Method application received: _____ App. Fee: _____

References and Remarks:

Signature of Investigation Committee: _____

PA Child Abuse History Clearance Date: _____ Expiration Date: _____

PA Criminal History (PSP) Clearance Date: _____ Expiration Date: _____

FBI Clearance (or Affidavit) Date : _____ Expiration Date: _____

Comments: _____

Date Voted On: _____ Rejected: _____ Accepted: _____

Probation Period Ends: _____ Probation Vote Date: _____ Outcome: _____

Individuals applying for Membership to the New Kingstown Fire Company are expected to complete the following background checks on their own. Once returned to you, copies are to be submitted with the application to begin the process. No application should be submitted without the background checks being completed. If you already have copies, they can be submitted provided they are within six (6) months of completion time.

The following are required background checks:

1. PA Child Abuse History Clearance
 - a. Child Abuse History Clearance Online: <https://www.compass.state.pa.us/CWIS/public/home>
 - b. Creating an account and submitting your clearance application on line will give you immediate access to your results or the status of your results if your results cannot be processed immediately.
2. Pennsylvania State Police Criminal Record Check
 - a. Pennsylvania Access to Criminal History Online: <https://epatch.pa.gov/home>
 - b. Select "New Volunteer Record Check"
3. FBI Fingerprint Clearance (or FBI Affidavit, if applicable)
 - a. Volunteers **who have lived in PA for the last 10 years**: You may submit a Disclosure Statement Application for Volunteers in place of the FBI Clearance (blank copies of the FBI Clearance Volunteer Affidavit are available at the station).
 - b. Volunteers who have **NOT lived in PA for the last 10 years**: You must provide an FBI Fingerprinting Clearance. For FBI Fingerprinting Clearance instructions, please see below.

FBI Federal Criminal History Clearance Procedures (For Volunteer Purposes)

1. Visit the Idemia website to get started (<https://uenroll.identogo.com>).
2. Enter Service Code (Use code 1KG6ZJ for volunteer fire company).
3. Click on "Schedule or Manage Appointment".
4. Complete personal information through subsequent screens.
5. Make note of the confirmation number and fingerprinting information.
6. Visit the IdentoGo center (location selected during registration) to pay the appropriate fee and have the fingerprinting completed.
7. Fingerprinting results will be sent to the applicant via mail or email, depending on what was chosen during the registration process.
8. (Note: The fire company DOES NOT automatically get a copy of the results, so it's important to make a obtain a paper copy of the results to accompany the fire company application.)